

PRITIKA AUTO INDUSTRIES LIMITED

CSR ANNUAL ACTION PLAN 2020-21

CSR PROJECTS APPROVED FOR FINANCIAL YEAR 2020-21

Pursuant to the commencement of Companies (Corporate Social Responsibility Policy) Amendment Rules, 2021 dated 22nd January, 2021, read with Section 135 of Companies Act 2013, the annual action plan for Corporate Social Responsibility (CSR) activities that have been undertaken for the FY 2020-21 is mentioned hereunder:

PROJECTS APPROVED

The following projects have been approved to be undertaken under the CSR activities of the company for the FY 2020-21:

S.No.	Focus Area from Schedule VII	Project	Location of the project	Brief about the program/initiative	Manner of Implementation: Indirect - Through Implementing Agency	Funds Allocation (INR in lacs)
1	Promoting education, including special education and employment enhancing vocation skills especially among children, women, elderly and the differently abled and livelihood enhancement projects.	BJF Stars Program 2 years residential program for IIT/AIEEE entrance	Chandigarh	A 2 years residential coaching program for Engineering & Medical Entrance Exam (IIT JEE & NEET) for admission to professional government institutes such as IITs, NITs, AIIMS, Government Medical Colleges etc. under which free of cost coaching for the competitive exams, school education and medical care is being provided to 5 students by the company.	Bhai Jaitajee Foundation India (BJFI), Registered Trust (Regd. Under S. 12 A & S. 80 G of Income Tax Act 1961)	10.00
2		INPA Institute for personnel training for teaching children with various disabilities	Chandigarh	Early Intervention, Remediation, Counselling and Personnel Training in Inclusive Setting for Children with Various Disabilities in Tri-City of Chandigarh, Mohali & Panchkula	Indian National Portage Association (INPA), Registered Society under Societies Registration Act, 1860	4.00
3		Providing School Uniform to students	Punjab	Winter uniforms to be given to boys of classes 6th to 8th of GHS NayaGaon, situated in village NayaGaon, Mohali Punjab.	Chandigarh Central Rotary Club Service Trust, Registered Society Society under Societies Registration Act, 1860	0.73
4		Providing laptops to students	Punjab	Laptops to be provided to orphan girls are enrolled in college for attending online classes.	Chandigarh Central Rotary Club Service Trust, Registered Society Society under Societies Registration Act, 1860	0.67
5		Hospital Hygiene Assistant Course	Punjab	“Certified Hospital Hygiene Assistant” training to 50	Tech Mahindra SMART Academy for Healthcare,	0.25

				students.	Registered Company under Section 25 Companies Act, 1956	
6	Eradicating hunger, poverty and malnutrition, promoting health care including preventive health care and sanitation including contribution to the Swach Bharat Kosh set-up by the Central Government for the promotion of sanitation] and making available safe drinking water.	Menstrual Hygiene Awareness Program for women	Punjab Himachal Pradesh	7000 Dignity kits to be distributed to create awareness among women by providing them with a monthly kit for their menstrual cycle so that they are able to maintain good health and hygiene and also prevent Cervical Cancer.	Rani Breast Cancer Trust, Registered Trust (Regd. Under S. 12 A & S. 80 G of Income Tax Act 1961)	7.41
7		Free Medical Facilities	Punjab	Free medical aid being provided to persons in need.	SahibzadaAjit Singh Free Poly Clinic Trust (Regd.), Registered Trust (Regd. Under S. 12 A & S. 80 G of Income Tax Act 1961)	0.50
8		Portable/Mobile Toilets Project	Himachal Pradesh	A portable/mobile unit containing 10 number of toilets to be provided under the project to Nagar Panchayat, Tahliwal, Una, H.P.	Chandigarh Central Rotary Club Service Trust, Registered Society Society under Societies Registration Act, 1860	3.76
Total Funds Allocation for FY 2020-21						27.32

MODALITIES OF UTILISATION OF FUNDS AND IMPLEMENTATION SCHEDULES

Modalities of utilization of funds

i. The amount to be spent on CSR activities was fixed in accordance with the provisions of S. 135 of Companies Act 2013, applicable Rules and the Guidelines being not less than 2% of the average net profits of the company during the three immediately preceding financial years.

iii. The CSR budget is being spent on CSR activities which were approved by the Board/ CSR Committee.

iv. For certain projects reimbursement model is being followed. The funds are disbursed after a financial assessment of the expenses incurred. For the remaining projects, the funds are being directly disbursed to implementing agencies.

v. Funds are disbursed in phases depending on the nature of the project. On the basis of the expenses incurred & the submission of the relevant supporting of the expenses, i.e. bills, receipts, invoices, bank statements, etc. respective amount is disbursed at different intervals.

vi. Company's CSR Internal Working & Monitoring Group (IWMG), set up internally, will collect all relevant documents from the implementing agencies.

MONITORING AND REPORTING MECHANISM

The Monitoring Mechanism of each project will differ on the basis of the nature of the project. All the projects will be monitored & evaluated as per the objectives & deliverables set for respective projects.

- i. The IWMG along with implementing agencies is carrying out the monitoring of CSR activities at different intervals through field visits, calls, reporting, cross reference communication with beneficiaries.
- ii. For the purpose of proper monitoring of the CSR projects, each project includes well-defined timeline & parameters.
- iii. Utilization Certificate with a statement of expenditure duly certified by a Practicing Chartered Accountant/Authorized Auditor will be submitted by the Organization/ Institution/Implementing Agency to whom CSR fund is allocated on the completion of the financial year.
- iv. Reporting & Documentation:
 - a. Project documentation:

Reports like monthly report/ quarterly report/ half-yearly report/ annual report/closure report, or case studies or progress report etc. will be collected by the IWMG from the implementing agencies as and when deemed fit.
 - b. Financial Tracking:

In order to track the proper utilization of funds, where applicable, at different intervals of the project, CSR team will collect & cross-check financial documents like invoices, bills & receipts, bank statements, Fund Utilization Certificate, etc.
 - c. The IWMG shall submit the report to the CSR Committee giving status of the CSR Activities undertaken, expenditure incurred and other details which will be placed before the Board.
 - d. The CSR Committee shall submit its Half Yearly Report to the Board.

DETAILS OF NEED AND IMPACT ASSESSMENT

The provisions of need and impact assessment are not applicable on the company.

AMENDMENTS

If Company receives any suitable proposal which fulfils the criteria mentioned in CSR Policy & applicable provisions, then such proposal may be considered by the Board on recommendation of CSR Committee and the annual action plan may be modified accordingly at any time during the financial year.